

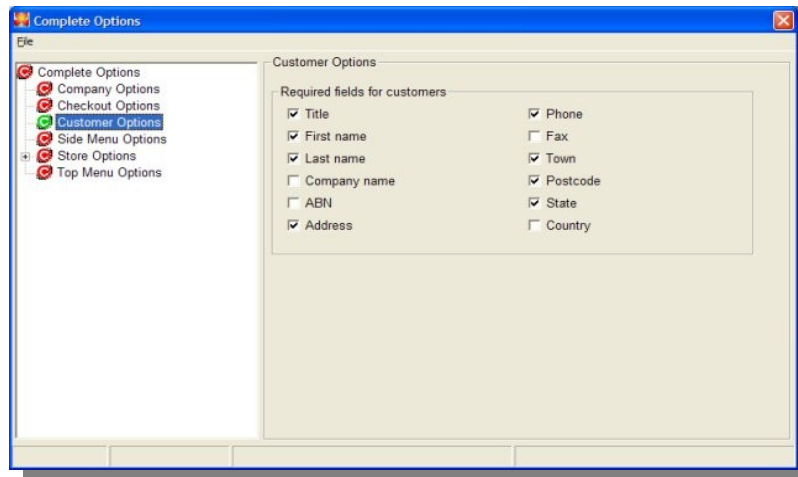
Update for November 2006

Complete Web update to version 3.4.8 includes updates to the Complete Content, Complete Customer and Complete Options modules.

Changes include customisable fields (and additional fields) for the Customer module and changes to the behaviour of the members pages within the Content module.

Customer details (required fields) for logging into your website

If you are allowing customers to create a login on you website, you can set the required fields for them via the Complete Options menu.



The above example would request that all new customers need to fill in the following fields when they apply for access to your website.

The screenshot shows a 'Create new Account' form. At the top, it says 'Please fill in your details below [*mandatory details]'. Below this are several input fields, each with a red asterisk indicating it is mandatory: Title, First name, Last name, Email address, Address, Town, Postcode, State, and Phone. At the bottom of the form is a 'Create account' button and a note: 'Your password will be sent to you via your email address'.

Note: Only the items that you have selected in the Complete Options menu will be displayed to the customer. (All fields that you select must be filled in by the customer).

Additional Customer fields

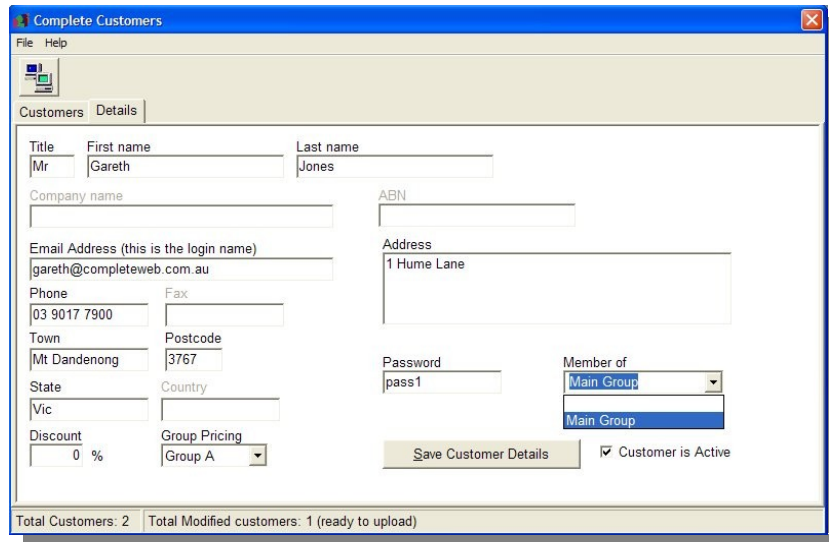
There have been two fields added to the customer fields; Company name and ABN.

Customer Groups

You can also specify that a particular customer is part of a group and that the group has access to specific pages within the Content of you website.

When you allow members to login to your website, you can specify which pages will be available to them.

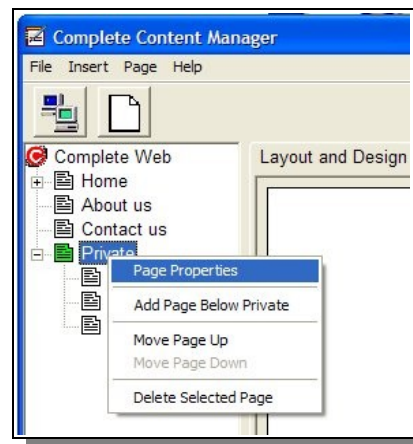
From the Complete Customer menu select a customer and assign them to a group or create a new group



The above example shows that this customer is a member of the “Main Group” group.
 Note: You can create any group name you like and assign any customer to that group.

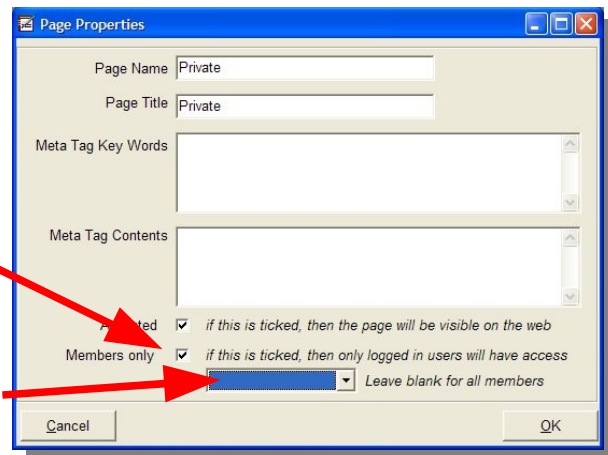
Once you have created your groups and assigned customers to them, synchronise and close the Complete Customer menu.

Open the Complete Content menu and right click a page and select “Page properties”

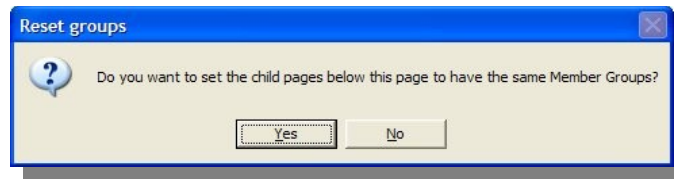


In this example we will create a “Private” page that will be accessible to all members, a page that is accessible only to members of the “Main Group” (see above).

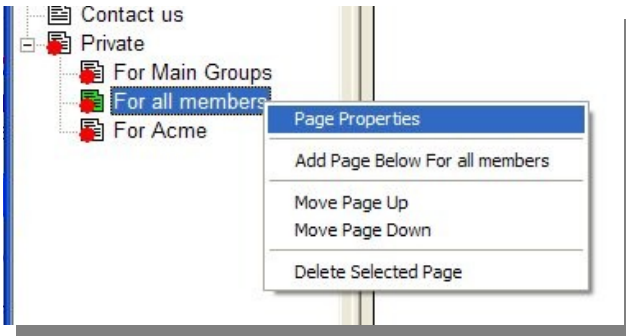
To create a Members only page, this check box must be selected



By leaving this drop down list blank, we are telling the website to display the selected page to customers that have logged in and are members of ANY group (and non allocated groups).



Click yes to set each page below the “Private” page as being for members only and the member group to be blank.



Notice that members pages have a red dot

Any page that will be available to all members, follow the example above (i.e. Leave the members drop down list blank)

For pages that will be available to specific customers repeat the above steps but select a group from the drop down list.

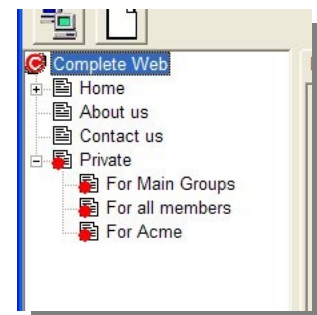


View your website

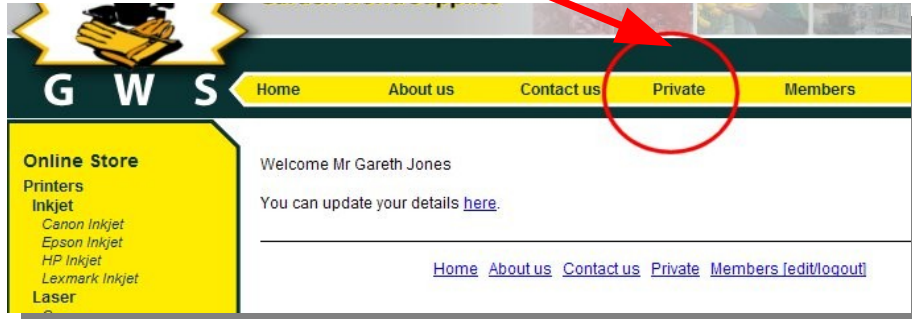


Private pages are not viewable unless the customer is logged in.

When a customer logs in any page that has either their group or has a blank group assigned will be displayed.



Notice that this menu appears once a user has logged in.



For more information or addition support, please contact

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